

ABC Ontario Standing Committee Descriptions -- Proposed

Proposed Composition of ABC Standing Committees:

It is proposed that ABC efforts will be organized around the following Standing Committees to reflect the objectives of the Association.

1) Advocacy:

The Advocacy Committee shall consist of the Legislation and Education Liaisons, The SEAC Coordinator, the Director of Resource and the Past and Vice Presidents. The committee shall annually appoint one of its members as chair. The Committee shall be responsible for advocating for educational excellence on behalf of bright and gifted learners through written briefs, presentations, conferences and provincial committees.

2) Outreach and Support:

The Outreach Committee shall be chaired by the Director of Public Relations and shall also include the Directors of Resource and Volunteer Development and the General Manager. Other volunteers involved in this committee's areas of responsibility may also be appointed to the Outreach Committee, but will not be voting members of the Executive Committee unless they are serving as an Executive Officer or Director (example – newsletter coordinator, webmaster, telephone / email inquiries, message board administrator, etc).

This Committee shall be responsible for coordinating events, web presence, publications, publicity and volunteers, using a combination of paid and volunteer resources, as directed by the Executive Committee and in co-operation with the General Manager and other Standing Committees. Outreach Committee shall produce, publish, and make available for distribution electronically and / or physically pamphlets, newsletters or materials concerning ABC. This committee shall also plan for and organize any Provincial Conference as directed by the Executive Committee and may act as a resource to assist chapters in organizing joint regional or local events.

3) Operations:

General ABC operations shall be directed by the Finance Committee.

Strategic Planning shall be carried out by the Business Development Committee.

Finance Committee

The Finance Committee shall be chaired by the Treasurer and include the Director of Business Development, Past and Vice Presidents. The General Manager shall report directly to the Finance committee. The Finance Committee shall direct the General Manager and general operations of ABC to ensure that record keeping, accounting, data base management and other functions are executed efficiently.

It shall also be the duty of this committee to prepare an annual budget for the approval of the Executive Committee and subsequent approval of the Provincial Council, and to supervise all the expenditures of ABC. At the direction of the Executive Committee, the Finance Committee may also undertake to raise funds to meet anticipated expenses involved in the administration of ABC or in activities or projects of the Association.

Business Development Committee

The Business Development Committee shall be chaired by the Director of Business Development and shall include the Treasurer, Director of Public Relations, General Manager and Vice and Past presidents. The duty of this committee shall be to carry out strategic planning for the organization as directed by the Finance Committee including, but not limited to initiatives which promote ABC's mission and objectives as well as revenue, member and volunteer generation.